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BUNKER OPERATIONS MONITORING REPORT

Bunkering Date: ___/___/___ Time*: ___:___ Location: _____

Inspection Date: ___/___/___ Time: ___:___ Location: _____

Inspector(s): _____

RECEIVING VESSEL				DELIVERING VESSEL	
NAME				NAME	
IMO/LLOYD'S NO.		TYPE		COMPANY	
PRODUCT INFORMATION		TYPE(S) and QTY (for each in Metric Tons):			

WAC 317-40	REQUIREMENT	REC VSL	DEL VSL	REMARKS
050(1)	TRAINING			
	Person-In-Charge (PIC) conducted training:			
	♦ Within 48 hours prior to bunkering.			
	♦ Training of relief personnel, if applicable.			
	♦ In language common to bunker team.			
	Training included:			
050(1)(a)	♦ Pre-loading plan.			
050(1)(b)	♦ Civil/Criminal penalties and liabilities.			
050(1)(c)	♦ Vessel's Oil Transfer Procedures (OTP).			
050(1)(d)	♦ English phrases and hand signals for communication.			
050(1)(e)	♦ Emergency shutdown procedures.			
050(2)	INTRASTATE OPERATION (Above training required at least monthly for receiving vessels underway in state waters more than 50% of the calendar year and bunkering 3 or more times a month.)			
050(3)	PRE-LOADING PLAN			
	Pre-loading Plan prepared by Person in Charge (PIC).			
	Pre-loading Plan includes:			
050(3)(a)	♦ Identification, location, capacity of tanks receiving oil.			
050(3)(b)	♦ Level, type of liquid in each bunker tank prior to scheduled bunkering.			
050(3)(c)	♦ Planned final ullage/innage, and planned final percent of each tank to be filled.			
050(3)(d)	♦ Sequence for tanks to be filled.			
050(3)(e)	♦ Procedures to monitor all bunker tank levels and valve alignments.			
050(4)	WATCHSTANDERS			
	"Point-of-Transfer" watch designated in vessel's OTP.			
	"Deck Rover" watch designated in vessel's OTP.			
	Each bunker team member equipped with two-way communications.			
050(4)(a)	"Point-of-Transfer" watch at point of connection during bunkering.			
050(4)(b)	"Deck Rover" watch primary duty is monitoring for oil spills on deck and over the side during bunkering. ♦ Visually inspecting water near or opposite all bunker tanks, and sounding tubes and vents, if accessible. ♦ In position to view spillage on deck or in water during tank changeover and topping off.			
050(5)	PERSONNEL DUTIES			
	All personnel assigned to bunkering in compliance with their assigned duties under vessel's OTP.			

* NOTE: Bunkering Time is for signing of Declaration of Inspection (DOI)

WAC 317-40	REQUIREMENT	REC VSL	DEL VSL	REMARKS
050(6)	VESSEL ACCESS			
	Accommodation ladder, or suitable alternative, in place for access between receiving and delivering vessels, or facility.			
050(7)	SOUNDINGS			
	PIC receives sounding reports on tank levels during transfer.			
050(8)	COMMUNICATION			
050(8)(a)	Communication has been established between the receiving vessel and the delivering vessel or facility.			
050(8)(a)	Procedures in place for PIC to notify delivery vessel or facility immediately before topping off begins.			
050(8)(b)	PIC has ensured that bunkering personnel know and use English phrases and hand signals during bunkering.			
070	PRE-TRANSFER CONFERENCE			
070(1) - DEL 080(3) - REC	Both PICs have met and conducted a pre-transfer conference. PICs have discussed: <ul style="list-style-type: none"> Contents of the Declaration of Inspection. Procedures for relaying topping off information. Emergency Shut-down procedures and identified each vessel's means to shut down. 			
070(2)	"Point-of-transfer" and "Deck Rover" watches identified to delivering vessel PIC.			
070(3)	Person present at pre-transfer conference who is proficient in English and the common language used onboard. Delivery vessel PIC may request translator.			
070(4)				
085	WORK HOURS			
	Bunkering personnel have not worked more than: <ul style="list-style-type: none"> 15 hours in any 24-hour period. 36 hours in any 72-hour period. 			
090	RECORD KEEPING			
090(1)	Log book entries (<i>by Master</i>): <ul style="list-style-type: none"> Date/Time of Training session. Name/Rating of all persons attending training session. 			
090(2)	Log book entry by Master or Officer-in-Charge that Pre-transfer Conference held prior to bunkering.			
090(3)	Pre-loading Plan and Declaration of Inspection from past 30 days retained onboard receiving vessel.			
090(4)	Records available demonstrating compliance with work hour restrictions.			

OBSERVED CFR* VIOLATIONS ("X" denotes a violation -- Receiving Vessel, unless indicated otherwise):

- | | | |
|--|--|--|
| <input type="checkbox"/> Scuppers – 33 CFR 155.310 | <input type="checkbox"/> Hose Connections – 33 CFR 156.130 | <input type="checkbox"/> Warning Signs and Signals – 46 CFR 35.30-1(a)(b)(c) |
| <input type="checkbox"/> Line Diagram – 33 CFR 155.750(a)(2)(i) | <input type="checkbox"/> Containment Bins – 33 CFR 155.320 | <input type="checkbox"/> Flame Screens – 46 CFR 56.50-85(a)(8) |
| <input type="checkbox"/> Oil Transfer Procedures – 33 CFR 155.720 | <input type="checkbox"/> Moorings – 33 CFR 156.120(a) | <input type="checkbox"/> Lighting – 33 CFR 155.790 |
| <input type="checkbox"/> Pipe Pressure Test – 33 CFR 156.170(c)(f) | <input type="checkbox"/> OTP Contents – 33 CFR 155.750 | <input type="checkbox"/> Other: _____ |

REMARKS/COMMENTS:

- ☐ Vessel in **compliance** with State Bunkering Regulations.
- ☐ Vessel in **violation** of State Bunkering Regulations as identified, corrective measures required.

Check mark "✓" denotes compliance, and an "X" denotes a violation

Copy PIC Rec. Vsl: _____ PIC Del. Vsl: _____

Inspector: _____ Date: _____



WHITE ORIGINAL: ECOLOGY

YELLOW: RECEIVING VESSEL

PINK: DELIVERING VESSEL

* CFR = Code of Federal Regulations

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